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July 31, 2018

Division of Natural Resources 324 4th Ave S. Charleston, WV 25305

Attn: Ms. Angela Negley

Re: AEOI 0310 DNR1800000007

Hawks Nest CCC Museum and Pavilion

Dear Ms. Negley,

Alpha Associates, Incorporated is pleased to submit this Expression of Interest to provide architectural and engineering design services for the renovations to Hawks Nest CCC Museum and Pavilion. Alpha is the perfect partner for you on this project. Not only have we completed previous renovations to the CCC Museum and Pavilion, Alpha has also completed the design for multiple historic structure repairs and improvements. We are also intimately familiar with the area and working with the West Virginia Division of Natural Resources, Parks and Recreation Section.

In 2011, Alpha completed renovations to the Hawks Nest CCC Museum and Pavilion. These renovations consisted of the stabilization and restoration to the Museum with repairs and replacement of doors, walls, windows, and siding along with regrading for water flow purposes to prevent any further water damage. Alpha completed the plans to the Pavilion for the repair and repoint of fireplace and surround wall, cleaning existing foundation drains, clear vegetation away from building, recapping chimney, roof repair, and installation of a waterproof wall to prevent water damage. All work was completed in compliance with the Preservation Alliance of West Virginia. Our familiarity with the Hawks Nest CCC Museum and Pavilion gives us the knowledge and experience needed to complete the additional repairs and improvements to the Museum and Pavilion.

Project Understanding

The West Virginia Division of Natural Resources is looking to partner with a firm to provide A/E services for the renovations to the Hawks Nest CCC Museum and Pavilion. These services will include the repairs and renovations of the existing



residence portion to a catering kitchen, historic preservation and mechanical repairs as well as other improvements at these structures that will allow the expanded use of the Museum for events year-round and to preserve the pavilion. ADA access will also be addressed for each structure.

Design Team/Location

We have developed a team that can complete all aspects of your upcoming project. Alpha Associates will be the lead firm and your point of contact throughout the project. Alpha will provide all services related to the architectural components of the project. Alpha's Team will provide you with a detailed design plan that will give you a complete overview of the site condition. Our Project Team has the multi-discipline expertise and the range of experience needed to successfully complete the repair/renovation projects at Hawks Nest State Park.

This project will be managed and produced in Alpha's Morgantown Office. Our staff will be available to be onsite or meet with representatives in Charleston within a few hours' notice as needed.

Summary

Thank you again for the opportunity and we look forward to continue to build on an already successful relationship with the WVDNR. Please contact me at (304) 296-8216 extension 102 if you have any questions or would like to further discuss our qualifications.

Sincerely,

ALPHA ASSOCIATES, INCORPORATED

Richard A. Colebank, PE, PS

President and COO

rick.colebank@thinkALPHAfirst.com















FIRM NAME

Alpha Associates, Incorporated

OFFICE LOCATIONS

209 Prairie Avenue Morgantown, West Virginia 26501

535 West King Street Martinsburg, West Virginia 25401

2506 Kanawha Boulevard East Charleston, WV 25311

INCORPORATED

1969; Morgantown, WV

FIRM PRINCIPALS

Richard A. Colebank, PE, PS; President and COO Richard W. Klein, PE, PS; Chairman and CEO Charles B. Luttrell, PE; Principal Charles B. Branch, PE; Principal

NUMBER OF EMPLOYEES

22 Employees

SERVICES

Architectural Design
Civil Engineering
Structural Engineering
Surveying
Interior Design
Landscape Architecture
Construction Administration



Alpha Associates, Incorporated was established in 1969 and since that time has completed hundreds of projects throughout Morgantown and the state of West Virginia. Alpha's Corporate Office is located in Morgantown with our Eastern Regional Office located in Martinsburg.





STATEMENT OF QUALIFICATIONS

Alpha Associates, Incorporated is a West Virginia-based architectural and engineering design firm that provides services in the areas of architectural design, interior design, construction administration, civil engineering, structural engineering, landscape design, project management, and surveying. Our clients benefit from our unique combination of extensive design and construction experience, advanced technical tools, dedicated principals and highly skilled staff members.

Since 1969, Alpha has provided architectural and engineering design services on numerous industrial projects. Alpha's philosophy has always been to provide exemplary services for fair fees. We have always believed that the best way to succeed as a business is to go above and beyond the basic requirements of our contracts and do whatever is necessary to successfully complete the given project. What is best for the client is inevitably best for us too.

Everyone at Alpha, from the President to the administrative staff, works towards the goal of completing successful projects. Our principals are involved with projects from the earliest stages right through final completion and beyond. They will provide frequent updates on the project by using effective communication tools to manage the projects and all the involved parties. Our skilled staff of 22 architects, engineers, surveyors and administrative personnel all work diligently towards producing the drawings and specifications that will deliver our clients successful projects, completed on time and within budget.

Alpha has thrived for 49 years because we are a professional organization dedicated to providing superior architectural and engineering design services to our clients. While our staff is large enough to handle any size project, we are also small enough to give each and every one of our projects the individual attention to detail that will make them successful projects for our clients.





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Capacity

Alpha Associates, Incorporated is prepared to commit staff resources to the Hawks Nest CCC Museum and Pavilion project. Alpha has the qualified and experienced personnel, administrative support, along with the production equipment and resources to ensure the successful completion of this project. We are confident in our ability to provide the WVDNR with a committed and dependable design team. Our multidisciplinary design team is prepared to meet and exceed the expectations of the State by committing any resources necessary to meet the project schedule.

The work for this project will be managed and directed from our Morgantown, West Virginia office. The Alpha team will be led by Richard Colebank, PE, PS – President and COO, and supported by Project Manager, Rebecca Key, AIA, LEED-AP – Senior Architect. The following is list of the professional staff who will be dedicated to the success of this project.

Richard Colebank, PE, PS — Principal in Charge - Alpha Associates

Rebecca Key, AIA, LEED-AP – Project Manager, Senior Architect – Alpha Associates

Charles Luttrell, PE - Project Manager, Senior Structural Engineer - Alpha Associates

Chuck Branch, PE -Senior Civil Engineer - Alpha Associates

Brad Casdorph, PE, PS – Civil Engineer – Alpha Associates

Matthew Echard, PE – **Structural Engineer**, **Associate** – Alpha Associates

Software

The project team incorporates the latest computer and software capabilities required to complete the working drawings and specifications for this project. Our cost accounting system is top-of-the-line and we have the ability to differentiate fees according to task. We have secure e-mail and internet capability to allow efficient transfer of information between Alpha and the client. We currently have the latest editions of the following software:

- ➤ AutoCAD 18
- > REVIT (Editions up to 2018)
- ➤ Civil 3D
- > RISA 3D
- RISA Floor
- RISA Foundation
- MathCAD

- Autodesk Suite
- > Enercalc
- AutoTURN
- ➤ TopCon GR5 GPS System
- > TopCon Total Station with Reflectorless Capabilities
- Carlson Surveyor & Data Collector





COST AND SCHEDULE CONTROL



Alpha Associates, Incorporated has an excellent track record of producing projects on time and within the Owner's budget. Many A/E firms can claim the same successes few actually achieve the results Alpha has over the years. One of the determining factor is the tools the firms utilize to produce the budgets. Alpha utilizes a number of tools, both traditional and modern to exceed our clients' expectations.

A project schedule is a dynamic, ever changing entity. Your project schedule depends on many factors including:

- Personnel assigned to the project
- Chosen method of construction
- Changes to project scope
- Unique construction elements for each project

Successful project management depends upon consensus regarding work efforts, milestones and goals. The Alpha team has found that the development of detailed work plans, which delineate tasks and deliverables for each project phase, in concert with the client and full project team, is the most effective means of establishing expectations regarding the efforts required by the respective disciplines. In addition to guiding the efforts of the design team, the work plan sets forth specific time frames and decision points for Owner and user reviews, comments and approvals. Adherence to the schedule is the responsibility of the Project Manager. The Project Manager must insure the team members, including the owner have bought into the schedule and are maintaining their respective duties.

Developing an overall project schedule is a critical task that must take into account many factors: building type, owner's desire for occupancy, scope of work and level of documentation, whether contract(s) is bid or negotiated, available fee, and prior experiences on similar projects. Characteristic of the client, its organization, or the involvement of a construction manager and his responsibility for document review must also be considered.

This starts with a kick-off meeting which establishes ground rules, responsibilities, and line of communication. We have found that a team visioning session is a





great way to get everyone started off on the right track.

Determining a project schedule is a task that must be done with all parties involved in the process. Once the design process begins, a very detailed, realistic project schedule can be developed and communicated to all involved.

In a world where "time is money", the schedule of a project is almost as important as controlling the cost. Alpha also works diligently to control the budget of a project. The best way to control the cost of a project is to avoid the "scope creep" that can occur

Alpha also has an excellent record of budget control. Alpha's in house cost estimators, combined with an excellent relationship with contractors throughout the area enable us to develop accurate estimates early in the design process. The Alpha estimators begin at the schematic design phase of the project and develop a line item estimate of probable construction costs that can be carried through each of the project phases. At each phase the project estimate is updated to include a more detailed estimate in order that the accuracy can be enhanced. During these updated estimates, specific increases or decreasing can be identified allowing the owner to make informed decisions moving forward on the important budget issues for the project.

Many projects employ the use of alternatives' to control the budget through obtaining actual contractor pricing during the bid process. This allows flexibility for the owner in determining the costs of portions of the project that may be optional and critical for budget control.





TEAM ORGANIZATION

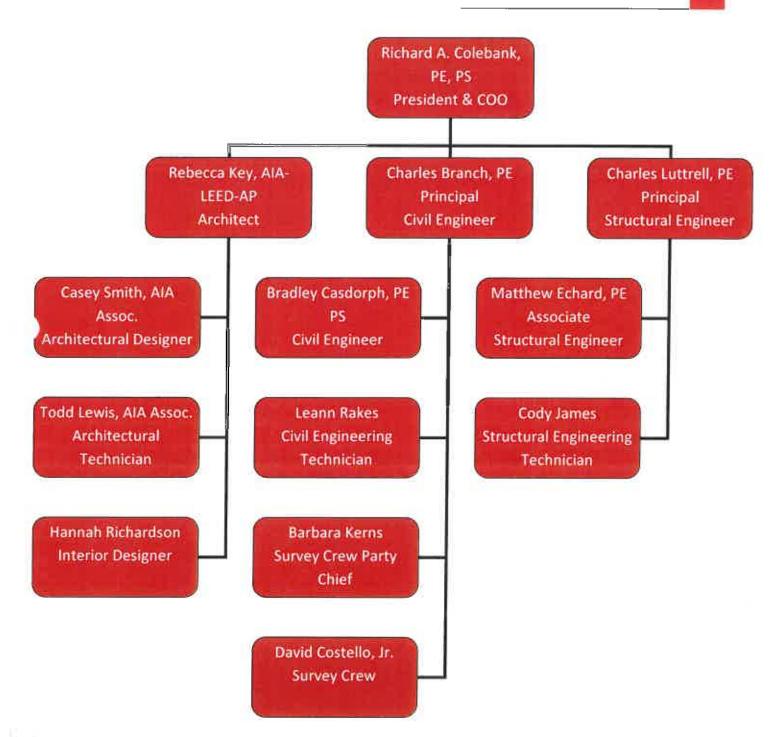






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SUMMARY

Richard A. Colebank, PE, PS | President and COO

Mr. Colebank is President and Chief Operating Officer of Alpha. He has been with Alpha Associates, Incorporated since 1985. He began his career with Alpha as a staff engineer and progressed through the ranks from Project Manager to his current position. Mr. Colebank has worked with diverse clients such as WVU, City of Morgantown, WVDOH, WVU Foundation, and the Morgantown Municipal Airport, as well as numerous other public and private clients. Since 1988, Mr. Colebank has been the Principal-In-Charge of the Civil Engineering projects developed at Alpha. In his current capacity, Mr. Colebank provides financial and administrative guidance for the day to day operations of the company while continuing to manage projects.



PROFILE

Broad-based responsibilities in the following areas:

- Project Management
- Business Operations and Financial Management
- Quality Assurance/Quality Control
- Civil Engineering Project Management and Design
- New Business Development
- Expert Testimony and Investigation

PROFESSIONAL HIGHLIGHTS

Project Manager:

- WVU Research Park; Morgantown, WV
- Federal Bureau of Prisons Hazelton Medium Security Prison
- WV Medal of Honor Recipients Plaza; Hazelton, WV
- North Fork Hughes River Recreation Facilities; Ritchie County, WV
- WVDOH I-77 Welcome Center; Williamstown, WV
- Ices Ferry Bridge; Morgantown, WV
- Monongalia General Hospital Expansion; Morgantown, WV
- Monongalia General Hospital Access Road; Morgantown, WV
- Morgantown Municipal Airport Access Road; Morgantown, WV
- West Virginia State Office Building; Clarksburg, WV
- WVU College of Physical Education and Sports Science/Student Health Center; Morgantown, WV

Indefinite Delivery/Indefinite Quantity Contracts:

- Morgantown Municipal Airport Open End Contract
- West Virginia Division of Highways Open End Contract
- National Energy Technology Laboratories Open End Contract
- West Virginia University Open End Contract
- United States Postal Service Open End Contract









Richard A. Colebank, PE, PS President and COO



1985 - Current Alpha Associates, Incorporated 1983-1985 Charles Townes and Associates, P.C.

1983 US Army Corps of Engineers



West Virginia University Masters of Business Administration; 1999 Bachelor - Civil Engineering; 1982

QUALIFICATIONS

• License: Professional Engineer: West Virginia, Maryland, Pennsylvania, Virginia

Professional Surveyor: West Virginia

Certified Private Pilot

AFFILIATIONS

- Former NSPE/PEPP Governor of WV
- American Red Cross Regional Chairman
- University High School Foundation; Charter Member; President
- Morgantown Area Chamber of Commerce; Past Chairman
- WVU College of Civil and Environmental Engineering Visiting

Committee

 WVU College of Business and Economics MBA Advisory Committee



Contact

Richard A. Colebank 304.296.8216 800.640.8216 rick.colebank@thinkalphafirst.com





ALPHA RESUMES



Charles Branch, PE | Principal, Civil Engineer

SUMMARY

As Chief Engineer for site development and planning projects, Mr. Branch is a vital part of the design process at Alpha. His involvement spans from strictly civil engineering projects, to the design of large scale educational projects and medical facilities. Mr. Branch acts as peer review for young engineers in the firm on issues ranging from storm water management to site design. Mr. Branch is also involved in commercial and residential development design, roadway and bridge design and utilities layout.



Broad-based responsibilities in the following areas:

- Highway Design
- Municipal Engineering
- Wastewater Collection
- Storm Sewer System Design
- Storm Water Management
- Site Engineering
- Project Management

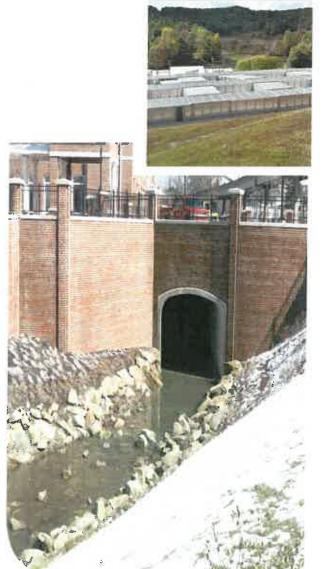
PROFESSIONAL HIGHLIGHTS

Civil Engineer/Project Manager:

- Jane Lew Truck Stop; Jane Lew, WV
- Clarksburg State Office Building;' Clarksburg, WV
- WVU Reedsville Farm Redevelopment; Morgantown, WV
- Freedom Automotive Group Dealerships; Morgantown, WV
- Freedom Kia; Clarksburg, WV
- WVU Parking Lot 81 Renovations; Morgantown, WV
- WVU Doll's Run Burn Room; Morgantown, WV
- WVU Alumni Center Parking Lot; Morgantown, WV
- WVU Alumni Center Storm Water Management; Morgantown, WV
- WVU Evansdale Redevelopment; Morgantown, WV
- WVU Health Sciences Center Eastern Division; Martinsburg, WV
- Blackshere Bridge; Mannington, WV
- WVDOH I-77 Welcome Center; Williamstown, WV
- WV Medal of Honor Recipients Plaza; Hazelton, WV
- Lewis County High School Bridge; Weston, WV
- Wyoming County Route 10 Relocation; Wyoming County, WV
- Fairmont Federal Credit Union; Bridgeport, WV











Charles Branch, PE

Principal, Civil Engineer

EMPLOYMENT HISTORY

1992 - Current Alpha Associates, Incorporated 1988-1992 Reimer, Muegge, & Associates, Inc.

EDUCATION

West Virginia University Bachelor - Civil Engineering; 2000 Fairmont State College Bachelor Architectural Engineering Technology; 1988

QUALIFICATIONS

• License: Professional Engineer: West Virginia

AFFILIATIONS

- WV Society of Professional Engineers
- National Society of Professional Engineers



Contact

Charles B. Branch 304.296.8216 800.640.8216 chuck.branch@thinkalphafirst.com









SUMMARY Charles B. Luttrell, PE | Principal, Structural Engineer

Mr. Luttrell has worked with Alpha Associates, Inc. since 1996. He is the chief structural engineer on all projects at Alpha. Before coming to Alpha, Mr. Luttrell's graduate work resulted in several contributions to the cold-formed steel deck industry. His new method of analysis for non-uniform loads on composite concrete and cold formed steel decks has been made a permanent part of the Steel Deck Institute's design manual. Mr. Luttrell also worked on projects that involved pre-stressed timber bridge research with the WVU Constructed Facilities Center. Since coming to Alpha, Mr. Luttrell has had significant involvement in the effort to begin utilizing modern composite materials in practical bridge applications.



PROFILE

Broad-based responsibilities in the following areas:

- Bridge Structural Design and Analysis
- Innovative Bridge Materials Applications
- Building Structural Design and Analysis
- Historical Restoration and Evaluations

PROFESSIONAL HIGHLIGHTS

Structural Engineer:

- Freedom Automotive Group 3 Dealerships; Morgantown, WV
- Hazel Ruby McQuain Equine Education & Resource Center; WVU
- WVDOH Arnettsville Replacement Bridge; Morgantown, WV
- Clarksburg State Office Building; Morgantown, WV
- Grant County Bank Addition & Renovation; Petersburg, WV
- South Berkeley Fire Station; Inwood, WV
- Alumni Center Structural Framing and Foundation; WVU
- Engineering Science Building, East Wing Addition, WVU
- Hazel Ruby McQuain Amphitheater Roof; Morgantown, WV
- West Buckeye Bridge; Core, WV
- Washington High School; Charles Town, WV
- WVU Coliseum Structural Inspection; Morgantown, WV
- WVU Coliseum Scoreboard Hoist Project; Morgantown, WV
- Alderson Broaddus College, Rex Pyles Arena Deck; Philippi, WV
- Mountaineer Middle School Renovation; Morgantown, WV
- Salem International Building Inspections; Salem, WV
- Monongalia County Sheriff's Building; Morgantown, WV
- South High Street Bridge, Morgantown, WV
- Ices Ferry Bridge, Morgantown, WV









Charles B. Luttrell, PE | Principal, Structural Engineer



1996 - Current Alpha Associates, Incorporated

1995-1996 Larry D. Luttrell, PE, Ph D 1991-1994 West Virginia University

1990-1991 WVU Constructed Facilities Center



West Virginia University

Masters - Structural Engineering; 1995 Bachelor - Civil Engineering; 1993

QUALIFICATIONS

• License: Professional Engineer: West Virginia, Pennsylvania

AFFILIATIONS

- WV Society of Professional Engineers
- National Society of Professional Engineers
- Chi Epsilon; Member
- American Concrete Institute: Member

Research Experience

- Cold Formed Steel Deck Research
 - ✓ Fastener Failures
 - Edge conditions/failures
 - Buttoned overlap sheer failures
- Composite Cold Formed Steel and Concrete Deck Research
 - ✓ Line load behavior/failures
 - Concentrated load behavior/failures
 - ✓ Web crippling
 - Punch failures





Contact

Charles B. Luttrell 304.296.8216 800.640.8216 charlie.luttrell@thinkalphafirst.com



SUMMARY







Rebecca Key, AIA, LEED-AP

Architect, Associate

Ms. Key has worked in the architectural field for over 35 years. She serves as Project Architect/Project Manager for numerous architectural designs at Alpha Associates, Incorporated. Ms. Key is involved from the programmatic stages and schematic designs all the way through construction documents to construction administration. Having been with Alpha since 2000, Ms. Key has provided design services on numerous projects that have contributed to the evergrowing skyline of Morgantown, Charleston, Bridgeport, and other areas around the state.



PROFILE

Broad-based responsibilities in the following areas:

- Architectural Design
- Interior Design and Space Planning
- Feasibility Studies
- Water Infiltration Analysis
- Interior Space Planning
- Historic Renovation
- Project Management

PROFESSIONAL HIGHLIGHTS

Education

- Ridgedale Elementary; Morgantown, WV
- Mountaineer Middle School; Morgantown, WV
- ◆ Pineville Elementary; Pineville, WV
- · Huff Consolidated School; Hanover, WV

Historic Renovations

- Cass Scenic Railroad Clubhouse Renovation; Cass, WV
- Berkeley Springs Bathhouse; Berkeley Springs, WV
- Hawks Nest State Park Picnic Pavilion; Anstead, WV
- Hawks Nest State Park CCC Museum; Anstead, WV

Recreation

- Ruby McQuain Amphitheater; Morgantown, WV
- North Fork Hughes River State Park; Ritchie County, WV

Dormitory and Multi-Family

- Fairmont State University Prichard Hall Renovation; Fairmont, WV
- 💌 WVU Boreman Hall; Morgantown, WV
- Augusta Apartment Building; Morgantown, WV
- Grand Central Apartment

Municipal & State Government

- · WV State Office Building; Clarksburg, WV
- Mon County Family Court Renovation; Morgantown, WV
- · Mon County Sheriff's Department; Morgantown, WV
- White Hall Municipal Building; White Hall, WV
- WV State Office Building; Parkersburg, WV







Rebecca Key, AIA, LEED-AP

Architect, Associate



EMPLOYMENT HISTORY

2000 – Current Alpha Associates, Incorporated 1983-1999 Alexander Key and Associates

1978-1983 Webster Clothes; Director of Store Planning



University of Maryland
Bachelor of Architecture; 1977
Maryland Institute College of Art
Coursework in Furniture Design; 1986-1987

QUALIFICATIONS

- **License:** Registered Architect: West Virginia, Maryland, Washington DC, New York, Virginia, Pennsylvania
- NCIDQ Certified (Interior Design)
- Leadership In Energy and Environmental Design Accredited Professional
- •Meet Standards of Secretary of the Interior for historic architecture

AFFILIATIONS

- American Institute of Architects
- West Virginia Society of Architects
- Fairmont, WV ICC Board of Appeal; Board Member
- U.S. Green Building Council
- AIA Liveable Communities
- Marion County Chamber of Commerce
- Leadership Kanawha Valley Class of 2014



Contact

Rebecca Key 304.296.8216 800.640.8216

rebecca.key@thinkalphafirst.com





ALPHA RESUMES



Bradley Casdorph, PE, PS | Civil Engineer

SUMMARY

Mr. Casdorph joined the Alpha Associates, Incorporated team in 2004 and currently works as a project engineer in the Morgantown office. He has 36 years of professional experience with roadway design, storm sewer design, airport airside renovation and design, storm water management including conveyance and detention, environmental permitting, project administration supervision and inspection, as well as boundary and construction surveying.



PROFILE

Broad-based responsibilities in the following areas:

- Airport Planning and Design
- Highway Design
- Hydraulic and Hydrology Studies
- Site Plan Development
- Land Surveying

PROFESSIONAL HIGHLIGHTS

Civil Engineering:

- Platinum Properties Waterfront Conference Center; Morgantown, WV
- Hart Field Runway Safety Area; Morgantown, WV
- Hart Field Ramp Renovation and Deicing Facility; Morgantown, WV
- Hart Field Signage and Lighting; Morgantown, WV
- Hart Field Airport Certification Manual; Morgantown, WV
- Hart Field Air Rescue and Fire Fighting Vehicle Procurement, WV
- WVU Lot 81 Parking Area Improvements; Morgantown, WV
- WVU Animal Facilities Annex, Engineering Retrofit; Morgantown, WV
- McKee Crossing 120 Acre Subdivision; Martinsburg, WV
- Morgantown Municipal Airport Access Road; Morgantown, WV
- Davisson Estates 60 Acre Subdivision; Morgantown, WV
- Mon General Hospital East Parking Area; Morgantown, WV
- Applebee's Restaurant, Site Plan; Morgantown, WV
- WVU CPASS/Student Health; Morgantown, WV
- WVU Research Park- 100 Acre ALTA/ACSM Survey; Morgantown, WV
- WVU Museum; Morgantown, WV













EMPLOYMENT HISTORY

2004 - Current Alpha Associates, Incorporated 1979-2004 Triad Engineering, Incorporated

EDUCATION

West Virginia University Masters - Soil Conditions and Foundation Design; 1982 Bachelor - Civil Engineering; 1979

QUALIFICATIONS

• License: Professional Engineer: West Virginia Professional Surveyor: West Virginia Certified Private Pilot

AFFILIATIONS

- WV Society of Professional Engineers
- National Society of Professional Engineers
- WVSPS Mountain Regional Chapter; President
- · Aircraft Owners and Pilots Association; Member





Contact

Bradley Casdorph 304.296.8216 800.640.8216 brad.casdorph@thinkalphafirst.com









Matthew T. Echard, PE | Structural Engineer, Associate

SUMMARY

Mr. Echard joined Alpha Associates, Inc. in early 2016 with a strong belief that his clients deserve intelligent, performance-based and value-oriented solutions. Drawing on experience working across the United States, Europe, and the Middle East, Mr. Echard returned to West Virginia to provide world-class service in a historically underserved region while making positive contributions to the future growth of his home state. Mr. Echard places a large value on the collaborative work process, believing that a building's form and function are derived from many contexts. Mr. Echard's office is located in the corporate office in Morgantown, WV.

EMPLOYMENT HISTORY

2016-Current Alpha Associates, Incorporated

2010-2015 Echard ingenieurBüro **Buro Happold Consulting** 2006-2009

Engineers

2003-2006 RISA Technologies, Inc. 2000-2003 Zaldastani Associates, Inc.

EDUCATION

Massachusetts Institute of Technology Masters - Engineering & Environmental Mechanics 2002 West Virginia University Bachelors of Science - Civil Engineering 2000

QUALIFICATIONS

- License: Professional Engineer: West Virginia, California
- California OES SAP Evalutor

AFFILIATIONS

American Concrete Institute (ACI) American Institute of Steel Construction (AISC) American Society of Civil Engineers (ASCE) American Wood Council (AWC)

PROFILE

Broad-based responsibilities in the following areas:

- Structural Engineering
- Structural Forensics
- Project Management

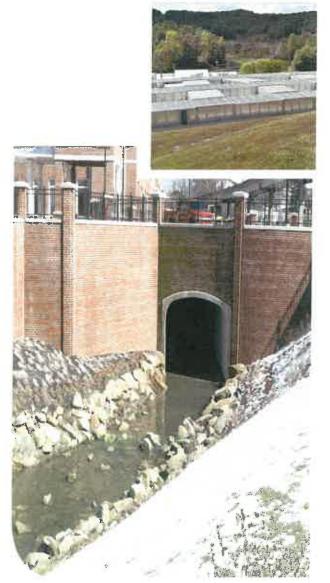
PROFESSIONAL HIGHLIGHTS

Structural Engineering:

- Grant County Bank; Petersburg, WV
- •WVDOH Arnettsville Bridge Replacement; Monongalia County, WV
- •WVDOH Deckers Creek Pedestrian Bridge; Morgantown, WV
- Jane Lew Truck Stop; Jane Lew, WV
- Queen Street Underpass; Martinsburg, WV
- Westover Goodwill Structural Design; Morgantown, WV
- Weyerhaeuser Roof Evaluation; Heaters, WV
- Weyerhaeuser OSB Facilities Alterations; Heaters, WV
- Weyerhaeuser Hazardous Material Transfer Encloser; Heaters, WV
- Mapletown High School Elevator; Mapletown, PA
- Knauf Insulation Melter Line Structural Supports; Inwood, WV
- •Knauf Insulation Cooling Tower & Heat Exchanger Structure & Foundations; Inwood, WV
- •57 Middleway Pike Commercial Building; Inwood, WV
- GrafTech Furnace Structural Assessment; Grafton, WV
- FedEx Distribution Facility Structural Damage Assessment; Morgantown, WV
- Los Mariachis UTC; Morgantown, WV









Matthew T. Echard, PE | Structural Engineer

EMPLOYMENT HISTORY

2016-Current Alpha Associates, Incorporated

2010-2015 Echard ingenieurBüro

2006-2009 **Buro Happold Consulting Engineers**

2003-2006 RISA Technologies, Inc. 2000-2003 Zaldastani Associates, Inc.

EDUCATION

Massachusetts Institute of Technology Masters - Engineering & Environmental Mechanics 2002 West Virginia University Bachelors of Science - Civil Engineering 2000

QUALIFICATIONS

- License: Professional Engineer: West Virginia, California
- California OES SAP Evalutor

AFFILIATIONS

American Concrete Institute (ACI) American Institute of Steel Construction (AISC) American Society of Civil Engineers (ASCE) American Wood Council (AWC)

Publications

- •Echard, M. and Tonis, D. Convergent Design Methodology for Bio-Science Labs: Architectonic and Performative Structural Considerations Using the Geilinger Composite Column Solution. Proceedings of ICSA2010 - First International Conference on Structures and Architecture Guimarães, Portugal, July 2010, Taylor & Francis.
- •Echard, M. Structural Analysis and Design Within a BIM Framework. EASEC 10 - East Asia Structural Conference, Bangkok, Thailand, August 2006.



Contact

Matthew T. Echard 304.296.8216 800.640.8216 matthew.echard@thinkalphafirst.com



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CCC Museum 2011

Recreation Case Study

Hawks Nest State Park CCC Museum Anstead, WV

The CCC Museum at the Hawks Nest State Park, located off of Route 60 in Anstead, West Virginia, was established under The New Deal. The museum had very simple goals: to be renovated to fit the needs of the State Park while preserving the historic exterior. The structure had signs of water damage and needed general repair and replacement. Alpha Associates, Incorporated responded with a strategy to stabilize and restore the building with repairs and replacement of doors, walls, windows, and siding along with regrading for water flow purposes to prevent any further water damage. All work was completed in compliance with Preservation Alliance of West Virginia.



Bradley S. Leslie 324 Fourth Avenue South Charleston, WV 25303 304-558-2764



At a Glance

CLIENT: DNR Parks and Recreation

LOCATION: Anstead WV

COMPLETION DATE: 2011











Picnic Pavilion | 2011

Recreation Case Study

Hawks Nest State Park Picnic Pavilion Anstead, WV

The picnic pavilion at the Hawks Nest State Park, located off of Route 60 in Anstead, West Virginia, was established under The New Deal. The main goal of restoration was to provide guests with an esthetically pleasing historic site during their visit at Hawks Nest State Park. Alpha Associates, Incorporated provided plans for the park to restore the pavilion. These plans included the repair and repoint of fireplace and surround wall, cleaning existing foundation drains, clear vegetation away from building, recapping chimney, roof repair, and installation of a waterproof wall to prevent water damage.



Bradley S. Leslie 324 Fourth Avenue South Charleston, WV 25303 304-558-2764



At a Glance

CLIENT: DNR Parks and Recreation

LOCATION: Ansfead, WV

COMPLETION DATE: 2011











Berkeley Springs Bath House

2010

Historical Case Study

Berkeley Springs Bath House Berkeley Springs, WV

Alpha designed the renovation of this historic landmark originally built in 1929 with a 1949 addition. The Bath House in Berkeley Springs State Park is open to the public and is operated year round by the Park Service.

The renovation included restoration of the historic masonry exterior. New hot water storage tanks and boilers are a major component of the design, as well as, central air-conditioning, which the Bath House never had before.

The interior design added amenities such as whirlpool baths. The Bath House upgraded to reflect a more "spa-like" ambiance. The existing Roman Baths have new liners and saunas were added for the benefit of the Bath House Patrons.

Project Contact:

Brad Leslie 324 4th Street South Charleston, WV 25303 304-558-2764



At a Glance

CLIENT: WV DNR

LOCATION: Berkeley Springs, WV

COMPLETION DATE: 2010

SIZE: 7,127 Sq. Ft.

CONSTRUCTION COST: \$2.2 Million











Cass Scenic Railroad

2009

Historical Case Study

Cass Scenic Railroad - Clubhouse Renovation Cass, WV

Alpha performed an evaluation of the building condition, structural foundation, and MEP systems for the Clubhouse to document the historic structure and utilize the information to determine what the best use of the building would be. Alpha then designed the renovation of this historic landmark originally built in 1916.

Renovation of the Cass Clubhouse was first developed as a lodge concept. When that was deemed too costly, the renovation/restoration design was confined to the exterior of the building shell and first floor. This stabilized the building and fixed major problems while allowing the first floor to be operated as a museum.

Project Contact:

Brad Leslie 324 4th Street South Charleston, WV 25303 304-558-2764



At a Glance

CLIENT: WV DNR

LOCATION: Cass, WV

COMPLETION DATE: 2009

SIZE: 5,163 Sq. Ft.

CONSTRUCTION COST: \$505,000

Fee: \$75,617











Women's Club of Fairmont

2002

Historical Case Study

Women's Club of FairmontFairmont, WV

This two-story residence was built on a bluff overlooking the Monongahela River in the early 1900s. On the National Register of Historic Buildings, the Women's Club of Fairmont has owned the building since the 1930s.

Alpha Associates, Incorporated provided architectural and engineering design services to upgrade the building in 2002. Our services included a new roof and downspouts, fireplace and chimney, and windows.

Project Contact:

Mary Jo Thomas 300 First Street Fairmont, WV 26554 304-363-9414



At a Glance

CLIENT: Women's Club of

Fairmont

LOCATION: Fairmont, WV

COMPLETION DATE: 2002

SIZE: 6,000 SF

CONSTRUCTION COST: \$120,727











Professional Office Building

2001

Historical Case Study

KCAD Professional Office BuildingMartinsburg, WV

Alpha Associates, Incorporated completed the restoration of this historic train station to be used as the Alpha Eastern Regional Office. The Martinsburg Train Station is part of the Boom Town Historic District. Originally constructed in 1889 to allow for the expansion of the Cumberland Valley Railroad, the Depot has not been used for passengers since the 1950's.

Extensive care was taken to maintain the original windows and to restore much of the original façade. Alpha received a West Virginia Society of Architects Design award for this historical restoration.



Project Contact:

Richard Klein 535 West King Street Martinsburg, WV 25401 304-264-0051



At a Glance

CLIENT: KCAD Properties

LOCATION: Martinsburg, WV

COMPLETION DATE: 2001

SIZE: 85,250 sq. ff.

CONSTRUCTION COST: Private Client



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REFERENCES

WV Higher Education Policy Council

1018 Kanawha Boulevard, East, Suite 700 Charleston, WV 25301-2800 304-558-0281 ext. 206

Bill Clark, Executive Director Region 9 Planning and Development Council

400 West Stephen Street Suite 301 Martinsburg, West Virginia 25401 304-263-1743

David Hildreth State of West Virginia

Jim King

1409 Greenbrier Street Charleston, WV 25305 304-558-0510

Former Mayor Jesse Corley **Town of White Hall**

2119 Fairmont Avenue White Hall, WV 26554 304-367-1687

Damien Davis, City Engineer City of Morgantown

389 Spruce Street Morgantown, WV 26505 304-284-7412

Brad Leslie

Division of Natural Resources

324 4th Avenue South Charleston, WV 25303 304-558-2764

"Alpha Associates have a proven record of customer satisfaction and successful client delivery with our organization. We would be confident in our recommendation in support of Alpha."

> J. Paul Walden **West Virginia University**

Every aspect and detail of your planning, coordination, and completed projects have been exceptional and outstanding in every regard.

Robert Hammel, Former Director Morgantown Municipal Airport





STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

Coall to whom these presents shall come, Greeting

viction Ver That Che Shife Board of Registration for Professional Engineers.

of the State of West Kinginia, reposing special confidence in the Intelligence, Integrity, and Discretion, of

Charles B. Branch

Done, In Prinsuance of Anguorana Visted In in

by law, harry certify that, he, having submitted satisfactory, midenie, of his ability, and experience, is a

REGISTERED PROFESSIONAL ENGINEER

Registration Aucher 15056

To Bost) and use such title in the practice of his profission, subject to the conditions preparation by law:



of the Board at the Capitol in the City of Charleston,
this 1222 day of Tetruary in the year of our Lord 2002 and of the State the Car Hundred Thirty-Eighth

B. Party

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

By Frank Folly

124mage La



To all to behom these presents shall come Greeting "Know Le That The State Board of Registration for Professional Engineers

of the State of West Virginia, reposing special confidence in the Intelligence, Integrity and Discretion of

Bradley A. Casdorph

DOES IN PURSUANCE OF AUTHORITY VESTED IN

by law hereby certify shat he having submitted satisfactory evidence of his ability and experience is a

REGISTERED PROFESSIONAL ENGINEER

Registration Number 16618

To How and use such title in the practice of his profession, subject to the conditions prescribed by law.



Den ander the hand of the Soul of the Board at the Capital in the This 29th day of December in the year of our Land 2005 and of the State the One Hundred Forty-Second

Members of the Board

Smart Timens J. Rucha Ellynas

Bhapan s Shife Willen & Viene



STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

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elinous per That Che State March of Bryishalion for Professional Engineers,

of the State of West Virginia, reposing special confidence in The Intelligence Integrity and Discretion of

Richard A. Colebank

Does, in Punsuance of Aughorian Vested In by law; hereby certify that he having submitted satisfactory evidence of his ability and experience, is a

REGISTERED PROFESSIONAL ENGINEER

Registration Mumber 10.346

To hold and use such title in the practice of his profession; subject to the conditions presoriled by law;



Cition under the hand and the Sort of the Board at the Caristolingthe itrof Charleston this Strd dayof The invite Nine Bundredwood Eighty-Eight Twenty- Frants.

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

Frank Paddy Kenneth H. Manie Robert Robert Latt



to all to behom these presents shall come Greeting

"Know Le That Upe State Board of Registration for Professional Engineers

of the State of West Virginia, reposing special confidence in the Intelligence, Integrity and Discretion of

Matthew C. Kchard

DOES IN PURSUANCE OF AUTHORITY

by law hereby certify that he having submitted satisfactory evidence of his ability and experience is a

REGISTERED PROFESSIONAL ENGINEER

Registration Number 19830

To Hold and use such title in the practice of his profession, subject to the conditions prescribed by law.



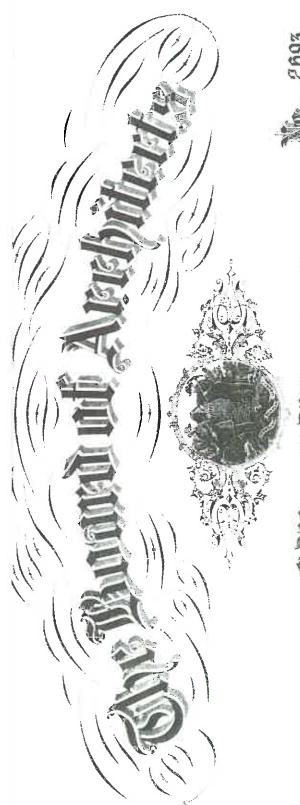
Biven under the hand of the Seal of the Board at the Capitol in the City of Charleston, This 17th day of August in the year of our Lord 2012 and of the State the One Hundred Forty-Ninth

Members of the Board

Lenor & Timms J.

Richar Ellynae

shapen s. Shipa William & Viersen



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Weilen Gold



STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

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of the State of West Virginia, reposing special confidence in the Intelligence, Integrity and Discretion of

Charles B. Luttrell

Does, in Prins wance of Auguoran Vested in its by law, hereby certify that he having submitted satisfactory endence; of his ability and superience; is a

REGISTERED PROFESSIONAL ENGINEER

Registration Number 14172

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Sixes under the hand, and the Seal of the Brown at the Capital in the Edition the Edition the Edition the Edition the State day of July in the year of sure Lord One Thousand Nine Hundred and Kinety-nine and of the State the One Hundred Thirty-sixth.

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

Frankt Andly

25 m Jan Dung

Herrichly There of Johnson

CERTIFICATE OF Authorization

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

The West Virginia State Board of Registration for Professional Engineers having verified the person in responsible charge is registered in 11 est Virginia as a professional engineer for the noted firm, hereby certifics

ALPHA ASSOCIATES, INC. C00012-00

Engineer in Responsible Charge: RICHARD A COLEBANK - WV PE 010346

has complied with section \$30-13-17 of the West Virginia Code governing the issuance of a Certificate of Authorization. The Board hereby notifies you of its certification with issuance of this Certification of Authorization for the period of:

January 1, 2018 - December 31, 2019

providing for the practice of engineering services in the State of West Virginia.

IF YOU ARE REQUIRED TO REGISTER WITH THE SECRETARY OF STATE'S OFFICE PLEASE SUBMIT THIS CERTIFICATE WITH YOUR APPLICATION

IN TESTIMONY WHEREOF, THE WEST VIRGINIA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS HAS ISSUED THIS COAL UNDER ITS SEAL, AND SIGNED BY THE PRESIDENT OF SAID BOARD.

MAARD PRESIDENT



State of West Virginia Expression of Interest Architect/Engr

Procurement Folder: 463508

Document Description : A/E Services for Hawks Nest CCC Museum and Pavilion

Procurement Type: Agency Contract - Fixed Amt

ĺ	Date Issued	Solicitation Closes		Solic	itation No	Version	Phase
	2018-06-26	2018-07-31	AEO!	0310	DNR1800000007	1	Final
		13:30:00				i	

SUBMIT RESPONSES TO:			VENDOR
BID RESPONSE			Vendor Name, Address and Telephone
DIVISION OF NATURAL RESOURCES			
PROPERTY & PROCUREMENT OFFICE			Alpha Associates, Inc
324 4TH AVE			209 Prairie Ave. Morgantown, WV 26501
SOUTH CHARLESTON	WV	25303-1228	304-296-8216
us			33.253

FOR INFORMATION CONTACT THE BUYER

Angela W Negley (304) 558-3397

angela.w.negley@wv.gov

Signature X FEIN# 550516286

DATE 7/31/18

All offers subject to all terms and conditions contained in this solicitation

Date Printed: Jun 22, 2018 Solicitation Number: DNR1800000007

Page: 1

FORM ID: WV-PRC-AEOI-001

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Richard A. Colebank, President & COO	
(Nappe, Title)	
had be lahe	
(Printed Name and Title)	
209 Prairie Ave, Morgantown, WV 26501	
(Address)	
304-296-8216/ 304-296-8245	
(Phone Number) / (Fax Number)	
rick.colebank@thinkalphafirst.com	
(email address)	

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Alpha Associates, Inc
(Company)
hel bloket
(Authorized Signature) (Representative Name, Title)
Richano A. Colebante, Prosiont & Loo
(Printed Name and Title of Authorized Representative)
7/27/18
(Date)
304-296-8216/ 304-296-8245
(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:	
(Check the box next to each addendu	m received)
Addendum No. 1 Addendum No. 2 Addendum No. 3 Addendum No. 4 Addendum No. 5	☐ Addendum No. 6 ☐ Addendum No. 7 ☐ Addendum No. 8 ☐ Addendum No. 9 ☐ Addendum No. 10
I further understand that any verbal re discussion held between Vendor's rep	ne receipt of addenda may be cause for rejection of this bid epresentation made or assumed to be made during any oral presentatives and any state personnel is not binding. Only added to the specifications by an official addendum is
Alpha Associates, Inc	
Company	
Authorized Signature	
7/27/18 Date	

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

West Virginia Ethics Commission Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Contracting Business Entity: Alpha Associates, Inc.	Address: 209 Prairie Ave, Morgantown, WV 26501
And A A A B A B A Calabant	
Authorized Agent: Richard A. Colebank	Address:
Contract Number: AEOI 0310 DNR1800000007	Contract Description: Hawks Nest CCC Museum and Pavilion
Governmental agency awarding contract: _West Virgin	ia Purchasing Division
☐ Check here if this is a Supplemental Disclosure	
List the Names of Interested Parties to the contract which a entity for each category below (attach additional pages if	are known or reasonably anticipated by the contracting business necessary):
1. Subcontractors or other entities performing work of Check here if none, otherwise list entity/individual n	
☐ Check here if none, otherwise list entity/individual na Richard A. Colebank	ntracting entity (not applicable to publicly traded entities) ames below.
Richard W. Klein	
services related to the negotiation or drafting of the	ed the terms of, the applicable contract (excluding legal eapplicable contract)
Check here if none, otherwise list entity/individual na	imes below.
Signature: Lille Color C. Dis. &L	© Date Signed:7/27/18
Notary Verification	
January Francisco	the authorized agent of the contracting business be Disclosure herein is being made under oath and under the
Taken, sworn to and subscribed before me this 27th	day of day. 2018.
To be completed by State Agency: Date Received by State Agency: Date submitted to Ethics Commission: Governmental agency submitting Disclosure:	Notary Public's Signature OFFICIAL SEAL STATE OF WEST VIRGINIA HOTARY PUBLIC Kayla D Focemire PO Box 1083 Buchannon, My 26201 My Commission Expires 309, 79, 2020 My Commission Expires 309, 79, 2020 The state of

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, fallure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

PO Box 1083
Buckharmon, WV 26201
My Commission Expires Sep. 19, 2023

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Vendor's Name: Alpha Associates, Inc
Authorized Signature: https://www.documents.com/lines.documents/
State of _West Virginia
County of Upshur to-wit:
Taken, subscribed, and sworn to before me this 27 day of July , 20 18
My Commission expires September 19 2023.
ALEIX STATE OF WEST VIRGINIA
NOTARY PUBLIC Keyla D Facemire Purchasing Affidavit (Revised 01/19/2018





WV Division of Natural Resources

Hawks Nest CCC Museum and Pavilion

July 31, 2018 1:30PM AEOI 0310 DNR180000007

EXPRESSION OF INTEREST



